

## Calvary Episcopal Church Minutes

### CALVARY EPISCOPAL CHURCH MINUTES OF VESTRY MEETING February 11, 2018

The February meeting was called to order by Sr. Warden Jewlon Morris at 1:10 PM following Vestry photographs and the vestry said an opening prayer for the parish.

Vestry Members Present:

Also Present:

Leslie Amentini  
Betty Best  
Roy Haley  
Jim Kidada  
Frank Lemkowitz  
Oscar Lozano  
Dorothy Lyons  
Missy Marek  
Scott McLemore  
Jewlon Morris  
David Taylor

Vestry Members Absent: Joyce Strimple

Jewlon Morris led the vestry in a devotional on the topic Evangelism: Wisdom to Share.

Fr Paul Wehner discussed vestry responsibilities regarding the role as representatives of church leadership, citing the chapter on Teachings from Principles of Leadership.

Rev Lecia Brannon introduced the Rev Lindsay Hardin Freeman's The Best of Vestry Papers and requested vestry members to read Chapter 3 for the March meeting and Chapter 4 for the April meeting.

#### Approval of January Meeting Minutes

The minutes of the January 2018 meeting were reviewed for accuracy and approved, following a motion to approve by Dorothy Lyons which was seconded by Leslie Amentini.

#### Finance Committee Report

- January 2018 Results and review: Income from plate offerings exceeded budget, but pledge offerings fell short. Discrepancies were explained to include anticipated discrepancy related to timing of insurance payment, office / administration expenses of advertising reflecting an advance payment and staff training which included a conference for the formation director, and buildings and grounds reflecting payment for gutter repair to the school for which reimbursement will be received.
- There was further discussion of the kiosk menu option for those using the kiosk to be able to pay for kiosk usage fees if they so choose. Questions were raised regarding the visibility and message of this menu option and will be investigated further.

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- Loan closure letter from Amegy: the vestry happily reviewed the letter from Amegy confirming the loan has been paid in full.

### Rector's Report

- Ministry map and vestry liaison positions. Vestry were directed to the ministry map of Calvary Episcopal Church and assigned as liaisons to the various committees. For Membership, liaisons include Dorothy Lyons and Frank Lemkowitz. For Outreach, liaisons include Betty Best, David Taylor and Roy Haley. For Youth and Formation, liaisons include Leslie Amentini, Joyce Strimple and Missy Marek. For Worship, the liaison is Jim Kidda. Vestry liaisons are requested to have conversations with their leaders and report on these quarterly to the vestry.
- Lenten series: The theme this year will be "Being Incarnational: Living in a Way that Embodies Christ" Various groups will bring soup. Set up is 5:45 to 6:00 PM.
- Parochial Report: The 2017 Report of Episcopal Congregations and Missions, otherwise known as The Parochial Report for Calvary Episcopal Church was reviewed.
- Vestry Person of the Day (VPOD) schedule: Members absent during initial sign-ups for VPOD service will need to be scheduled in.
- Vestry/ School Board retreat minutes were reviewed for accuracy and approved following a motion by Dorothy Lyons, seconded by Roy Haley.
- Staff training opportunities: Christian formation director Betty Anne Taylor attended the Episcopal Church Forma conference January 25, 26 in Charleston, SC.
- Diocesan Council will be held February 15 through 17. Amber Zentis is lay candidate for Standing Committee.

### Curate's Report

- Pastoral Care: The deacon and staff members attended training on The Mourner's Path held at St Anne's Episcopal church in De Soto, Texas.
- Christian Formation: Children's Chapel will use Hearts Alive, a gospel-based children's lectionary curriculum. EYC has raised \$1,000.00 for Souper Bowl of Caring (and predicted the Philadelphia Eagles' win) and will be given a tour by Helping Hands during their presentation of the check to Helping Hands. Dan Bradley will teach adult Sunday School using Verna Dozier's book The Dream of God.

### Sr. Warden Report

- Lenten series meal - The Vestry is responsible for making soup, preparation and clean up for the February 21 Lenten series meal.

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- Committee reporting: Parish administrator Celeste Davis will send requests for committee reports quarterly.
- Vestry spiritual journeys and monthly vestry devotions: Vestry members are asked to prepare their spiritual journeys and devotionals for vestry meetings.
- Jewlon Morris and Dorothy Lyons gave their spiritual journeys. Leslie Amentini, Betty Best, Roy Haley and Oscar Lozano are scheduled to give theirs at the next vestry meeting.
- Sunday offering count/ deposit procedure: vestry members were apprised of the need to make themselves available as the necessary second person present when the VPOD counts and deposits the offerings.
- Diocesan Council: Pre-council meeting was held at Calvary Episcopal Church February 4, 2018 to familiarize delegates with voting procedures and issues.

### Jr. Warden Report

- Kitchen update: the dishwasher has been installed. Now the detergents/ chemicals for its use will need to be ordered.
- The gutters to the school have been replaced and some kneelers have been glued.
- Spring cleaning day is scheduled for March 24, 2018 to prepare the sanctuary for Easter.
- Jr Warden Oscar Lozano will be developing a list of projects to complete, which includes side chapel doors that fail to close properly and a nave door with a hydraulic leak.

### Committee Reports

- Roy Haley presented the Outreach Committee project on behalf of Friends of North Richmond. Friends of North Richmond became aware of the concern when a child in the You Can Academy when asked for a Christmas wish, wished her grandparents house could be fixed. While the house was adequately elevated, during Hurricane Harvey, a tree branch fell through the roof, creating massive leaking which collapsed part of the ceiling in the children's room and the house began to grow mold. The heads of the household are in their 80's and the house is home to five children including two-year old twins, and their mother. The house has already been mucked and gutted to studs. It is under the supervision of a contractor, and others will be responsible for plumbing and electrical. Calvary will only do the finishing. Drywall will be provided. The Outreach committee recommended Calvary allocate the Hurricane Harvey funds toward its completion. As a committee recommendation, the recommendation was approved with no motion or second.

### New Business

- There was no new business.

### Old Business

- There was no old business.

The vestry said a closing prayer.

At 3:20 PM the meeting was adjourned.

Submitted by  
David Taylor, Clerk

February 2018 Vestry Meeting